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Goodbye Swinburne Student Life

Hi Clubs!

This newsletter is very bittersweet to write as we have a major announcement to make about the future of SSL.

🌟 Major Changes in Swinburne Student Life

- As of Thursday Feb 20th, several staff members will no longer work at Swinburne Student Life. Swinburne Student Life will cease operations shortly ahead of the commencement of the new Swinburne Student Association.
- Over the course of the transition, Clubs & Sport has been working on interim processes to mitigate the impact of the transition to the SSA on all students and the Clubs & Sports program.
- We have endeavored to keep you updated with as much as we know in the change process.
- Changes to systems and processes have impacted the capacity of the Clubs & Sports, and staff changes have resulted in delays in processing items.
- We acknowledge this period is one of the busiest times for all Clubs and had hoped that processes would be set up in time for students to return, but there is not a clear solution to offer at the moment.
- We hope that there will be more clarity for students once the new Swinburne Student Association (SSA) is operating.

In the meantime, here are some general updates:

🌟 Club Finances (Funds requests, Event expenses, etc)

- Clubs & Sports can approve funds requests, but **there are indefinite delays in payments** due to staffing across several teams who make the payments.
- Clubs and Sports Officers no longer have credit cards to make payments, this payment method was removed in November 2024.

(Sundry) are not available in 2025 and **there is no guarantee that reimbursements will be an approved payment method in the new SSA.**

🌟 Club Events

- Clubs can still submit their ENF's as per usual. Remaining Clubs and Sports team will work through these as quickly as possible (expect major delays in processing times and event approvals).
- We recommend submitting ENF's as far in advance as possible to allow time for them to be approved.

If you have any questions about the transition to the Swinburne Student Association, please direct them to studentlife@swin.edu.au

🌟 What to do in the meantime?

- **Plan Ahead:** If your club has upcoming events, funding requests, or purchases, submit your applications as early as possible.
- **Be Patient & Kind:** We know delays can be frustrating, but we appreciate your understanding. Please be respectful and courteous to all Swinburne Student Life staff who are working hard to process requests as quickly as possible.
- **Check Your Emails & Notifications:** Updates about delays, approvals, and key deadlines will be provided once available. Make sure your club committee is regularly checking their emails and Swinburne Student Life communication channels.
- **Use the Right Contact Channels:** To ensure your questions reach the right team faster, make sure to:
 - Direct any questions regarding the Swinburne Student Association to studentlife@swin.edu.au, when the contact details for the new SSA are available please direct your questions there.
 - Send event approvals and club operations questions to clubs@swin.edu.au
 - Check the [Swinburne Student Life - Club Resources](#) before reaching out.
- **Stay Flexible:** Unexpected changes may arise, so we encourage clubs to have backup plans for event dates, budgets and logistics.
- **Support Each Other:** If your club has successfully navigated a process during this time, share insights with other clubs to help the broader community.
- **Reach Out If Urgent:** If something is time-sensitive or critical, let us know ASAP so we can prioritise accordingly.
- We appreciate your cooperation and patience while we work through these changes.



🌟 Goodbye

It is time to say goodbye to our incredible students. Thank you for being such an active part of Swinburne Student Life! You have made an immeasurable impact on Swinburne and our student community, and we are so proud of everything our clubs have achieved.

Wishing you all the best for the future ❤️

Warmest regards,
The Clubs Team

Got a question?

Get in touch with Student Life at clubs@swin.edu.au



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