

## Which grant do I need to apply for?

You will need to work out which grant you are applying for. The different types of grants are:

- **Micro Grant:** under \$200 to be used during an event.
- **General Grant** \$200-\$1000 to be used during an event.
- **Major Grant** \$1000-\$5000 to be used during an event.
- **Facilities and Equipment Grant:** For specialist equipment and facility needs.

## I have worked out which grant I need, how do I apply?

### For Micro and General Grants:

- Apply through the normal event notification process. You can learn more about that here - <https://studentlife.swinburne.edu.au/files/942>

### For Major Grants:

- You will need meet criteria in this rubric to be considered - <https://studentlife.swinburne.edu.au/Files/894>
- Once you have met wth your Clubs Officer, have all of your quotes, bookings and have created your event notification. Submit an application here - <https://studentlife.swinburne.edu.au/Forms/971>
- Please note that Major grants need to be **approved four weeks prior to the event**. Applications are **considered on a rolling basis**.

### For Facilities and Equipment Grants:

- You will need to meet criteria in this rubric to be considered - <https://studentlife.swinburne.edu.au/Files/895>

Once you have met with your Clubs Officer, have all of your quotes, bookings and have created event notifications (where applicable). Submit an application here - <https://studentlife.swinburne.edu.au/Forms/972>

Please note Facilities and Equipment grants are considered **per semester**. Submission times are as follows:

- Semester 1 2025 - **28th March**
- Semester 2 2025 - **25th July**

Clubs Officers meet **within two weeks** of submissions closing. The Club will be **notified the following week** of the result of their application.

## GRANT ASSESSMENT FRAMEWORK

Facility and Equipment Grants			
Zero Fund Events	Micro Grant Events Up to \$200 per event	General Grants Up to \$1,000 per event	Major Events Up to \$5,000
UNCAPPED	\$2,000 cap in total		
Two business days	One week process	two week process	four week process
A total of \$6,000 cap for funding per Club (or \$11,000 for Clubs eligible for Swinburne Active Cash Boost Program)			

Club generated revenue -- to be used for Club events and activities in accordance with Club policies.

### Swinburne Active Cash Boost eligibility (Sem 1 only)

You will need meet criteria in this rubric to be considered -

<https://studentlife.swinburne.edu.au/Files/894>

Once you have met with your Clubs Officer, have all of your quotes, bookings and have created your event notification. Submit an application here -

<https://studentlife.swinburne.edu.au/Forms/971>

Please note that Major grants need to be **approved four weeks prior to the event**. Applications are **considered on a rolling basis**.